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**REGULAR MINUTES**  
**April 17, 2024**  
**ACTION MINUTES**

**1. CALL TO ORDER:** The meeting was called to order by Chairman Rewitzer at 6:00 p.m.

**2. ROLL CALL: Via Phone**

Director John Chapman  
Director Karla Christensen  
Director Anita Ebbinghausen  
Director Roscoe Raymond  
Director Eric Rewitzer

Candi Bingham, General Manager -Via Phone  
Leslie Garrett, Office Manager  
Gisele Wurzbarger, Board Clerk – Via Phone

**ABSENT:** None

**3. PLEDGE OF ALLEGIANCE:** Chairman Rewitzer led the Pledge of Allegiance.

**4. AGENDA:**

**Motion by Board Member Chapman, seconded by Vice-Chairman Raymond and carried by a 5 to 0 vote to approve the Regular Agenda dated April 17, 2024, as presented.**

**AYES:** Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**  
None

**6. MINUTES: Discussion / Approval.**

a. March 20, 2024, Regular Meeting.

**Motion by Board Member Christensen, seconded by Board Member Chapman, and carried by a 5 to 0 vote to approve the Minutes dated January 17, 2024, as amended. Motion passed by the following vote:**

**AYES:** Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**7. CONSENT ITEMS:**

a. Monthly Financial Statements - Period Ending March 31, 2024.

Board Member Ebbinghausen after reviewing the Monthly Financial Statements that reflects the true cost of operating, maintaining, and upgrading the District, she requested the Board add an agenda item to the May agenda to start discussions for a rate increase.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Rewitzer closed the public discussion.

b. Expenditure Report - Submitted Check Approval through March 31, 2024.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Rewitzer closed the public discussion.

**Motion by Board Member Ebbinghausen, seconded by Board Member Chapman and carried by a 5 to 0 vote to approve the Monthly Financial Statements and Expenditure Report – Period Ending March 31, 2024. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**8. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.

a. Monthly Operations Report.

**March 1, thru March 31, 2024 Water Production/Sold Information:**

Well 2 - 381,600 gallons    Total Produced - 968,200 gallons  
Well 3R – 586,600 gallons    Total Sold – 449,689 gallons  
Well 6R                    0 gallons                    Unaccounted Loss - 53%  
Staff Hours: Water 56.25 hours

**March 1 thru March 31, 2024 Wastewater Production:**

Influent flow: 962,700 gallons    Effluent Discharged: 830,500 gallons  
Staff Hours: Wastewater 44 hours

b. Monthly General Manager Report – Period Ending March/April 2024.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham noted for the record:

1. FEMA – the Emigrant project has been obligated. Staff has contacted Shenandoah Excavating to get this project scheduled. Project includes- ditching for controlled water runoff, culvert repairs and raising the crossing over the river. The District is required to pay 25% of this expense. General Manager Bingham will be sending letters to the homeowners and request that they pay their share of the 25% which is be 25% divided by 5 ways.
2. Circle Tank Property – Escrow has closed on the property and the total expense to the District of \$17,390.00.
3. Distribution Reimbursement – General Manager Bingham has requested reimbursement from the State in the amount of \$27,851.62. This reimbursement includes the Circle Tank Property Purchase, legal fees, survey fees and easement agreement. Once received \$16,000 will be deposited back into the Capital Improvement Account.

**9. BOARD MATTERS: Discussion/Action.**

**a. Distribution Project Update. Discussion/Action.**

General Manager Bingham reported the bid packet Has been completed by KASL Engineers. It was submitted to the State for review and approval on April 5<sup>th</sup> and the District's legal counsel for review. The property for the new water tank on Circle Avenue has closed escrow and the documentation has been submitted to the State for their records.

Once the project is posted and the bid deadline has been met, the bids will be on the agenda for Board review and approval. She stated due to the timing of the project, the Board may choose to schedule a Special Meeting. The State will also review the bids. Should the bids exceed the current grant amount the State will go through the "final" budget approval. Once this is complete the project will begin. The Approximate time frame is late summer.

General Manager Bingham recommended that once the Contractor is selected the General Manager, Project Engineer and Contractor hold a town hall community meeting for all the residents. It was also suggested that Office Manager Garrett attend this meeting so that she can stay up to date on anything and to be able to answer any questions the residents that might arise.

Chairman Rewitzer inquired who would be checking the Bidder's background. General Manager Bingham stated she would research and also consult with Amador Water Agency because they have done a lot of projects and would have a lot of contractor knowledge.

General Manager Bingham also requested the Board Members attend this meeting as part of the community and that all customer questions be directed to the Project Engineer and Contractor.

Chairman Rewitzer requested all public agencies be invited to this meeting. General Manager Bingham requested a list of those agencies be provided.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Rewitzer closed the public discussion.

**Motion by Vice-Chairman Raymond, seconded by Board Member Ebbinghausen and carried by a 5 to 0 vote to approve that a Town Hall Community Meeting to discuss the Distribution Project.  
Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**b. River Pines Booster Donation Box. Discussion/Action.**

Board Member Christensen requested the Board approve River Pines Booster Donation Box to be located at Town Hall.

General Manager Bingham stated there had been a brown donation box by the kitchen and nobody used it. Her concern was what if the person donating wanted a receipt for tax purposes.

Board Member Ebbinghausen stated the donator can provide their information and request a receipt for tax purposes.

Chairman Rewitzer stated two concerns: who would be responsible for retrieving the cash from the box and what about people looking for cash.

Board Member Ebbinghausen stated the only Booster will have a key and would be responsible for retrieving the cash from the box. They will purchase the donation box if this is approved.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Rewitzer closed the public discussion.

**Motion by Board Member Ebbinghausen, seconded by Board Member Chapman and carried by a 3 to 0 vote to approve the River Pines Booster's request to locate a Donation Box at the Town Hall and that the District is not responsible for the box. Motion passed by the following vote:**

**AYES: Chapman, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: Christensen, Ebbinghausen**  
**ABSENT: None**

Chairman Rewitzer requested the Board add an agenda item to the May agenda to start discussions and approve the location of the Donation Box at the Town Hall.

**10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.**

a. Capital Improvements and general repairs necessary at the District. Continued Item.

General Manager Bingham asked Vice-Chairman Raymond would ask Nel Raymond if she could research super cheap flooring for the Town Hall for future consideration by the Board. Vice-Chairman Raymond stated he would get a final measurement and ask her to research this flooring options.

Vice-Chairman Raymond requested the Board add an agenda item to the May agenda to discuss and possible approval for the purchase and installation of new flooring at the Town Hall.

**11. COMMITTEE COMMENTS/REPORTS: Continued Item.**

a. Water Rights Committee. Discussion/Possible Action.

Vice-Chairman Raymond stated the dam can go up as of May 1st. He noted the boards are at his home.

Board Member Christensen stated she will reach out for help to install the dam.

**12. FUTURE AGENDA TOPICS:**

1. Distribution Project Update. Discussion/Action
2. River Pines Booster Donation Box Location. Discussion/Action
3. Town Hall Flooring. Discussion/Possible Action

**ADJOURNMENT:** The meeting adjourned at 6:47 p.m. to the scheduled meeting on May 17, 2024.

**Bank Ending Balances - April 30, 2024**

Main Checking	\$28,957.24
Capital Account	\$3,868.48
Laif Account	\$41,321.06

→ Interest  
Payment  
\$ 603.29

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**River Pines Public Utility District**  
**Profit & Loss by Class**  
 April 2024

	Sewer	Water	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Amador County Auditor's Warrant</b>			
HO & Timber Tax	13.69	13.70	27.39
Homeowners Exemption	31.91	31.92	63.83
Secured Appointment	6,603.78	6,603.79	13,207.57
Secured Taxes	54.96	54.96	109.92
Unsecured Appointment	228.54	228.55	457.09
<b>Total Amador County Auditor's Warrant</b>	<b>6,932.88</b>	<b>6,932.92</b>	<b>13,865.80</b>
<b>Base Fee Income</b>			
Maintenance Fees	325.00	325.00	650.00
Sewer	16,429.25	0.00	16,429.25
Voluntary Lock-Off	87.50	87.50	175.00
Water	0.00	12,921.32	12,921.32
<b>Total Base Fee Income</b>	<b>16,841.75</b>	<b>13,333.82</b>	<b>30,175.57</b>
<b>Variable Income</b>			
Door Hanger Fee	0.00	90.00	90.00
Late Fees	195.38	214.22	409.60
Reconnection Fee	0.00	150.00	150.00
Service Connection Fee	32.86	32.89	65.75
Water - Usage	0.00	2,177.16	2,177.16
<b>Total Variable Income</b>	<b>228.24</b>	<b>2,664.27</b>	<b>2,892.51</b>
<b>Total Income</b>	<b>24,002.87</b>	<b>22,931.01</b>	<b>46,933.88</b>
<b>Gross Profit</b>	<b>24,002.87</b>	<b>22,931.01</b>	<b>46,933.88</b>
<b>Expense</b>			
<b>Bank Charges</b>			
Loan Service Charge	0.00	5.50	5.50
60400 - Bank Service Charges	5.50	0.00	5.50
<b>Total Bank Charges</b>	<b>5.50</b>	<b>5.50</b>	<b>11.00</b>
<b>Board Members</b>			
Salary	187.50	187.50	375.00
<b>Total Board Members</b>	<b>187.50</b>	<b>187.50</b>	<b>375.00</b>
<b>Contracted Expenses</b>			
Board Clerk	150.00	150.00	300.00
Manager	1,907.34	1,907.34	3,814.68
<b>Total Contracted Expenses</b>	<b>2,057.34</b>	<b>2,057.34</b>	<b>4,114.68</b>
<b>Payroll</b>			
Employee	1,065.52	1,065.53	2,131.05
<b>Total Payroll</b>	<b>1,065.52</b>	<b>1,065.53</b>	<b>2,131.05</b>
<b>Sewer Expenses</b>			
<b>Amador Water Agency</b>			
After Hour On-Call	240.00	0.00	240.00
Electric Repairs	2,917.74	0.00	2,917.74
Mandated State Reporting	240.13	0.00	240.13
Operation Repairs	8,535.82	0.00	8,535.82
Routine Service	1,503.90	0.00	1,503.90
<b>Total Amador Water Agency</b>	<b>13,437.59</b>	<b>0.00</b>	<b>13,437.59</b>
Electricity - Sewer	5,820.60	0.00	5,820.60
New Equipment Install	6,038.45	0.00	6,038.45
P&O Study - Salt	178.23	0.00	178.23
SCADA Service	1,799.00	0.00	1,799.00
Sewer - Parts/Supplies	2,582.40	0.00	2,582.40

**River Pines Public Utility District**  
**Profit & Loss by Class**  
**April 2024**

	<u>Sewer</u>	<u>Water</u>	<u>TOTAL</u>
Telephone - Sewer	113.72	0.00	113.72
Testing - Sewer	218.00	0.00	218.00
Vehicle	1,335.30	0.00	1,335.30
<b>Total Sewer Expenses</b>	<b>31,523.29</b>	<b>0.00</b>	<b>31,523.29</b>
<b>Water/Distribution Expenses</b>			
<b>Amador Water Agency</b>			
After Hour On-Call	0.00	480.00	480.00
Customer Service	0.00	133.41	133.41
Emergency Call-Out	0.00	417.74	417.74
Meter Reading	0.00	504.38	504.38
Operation Repairs	0.00	-1,729.95	-1,729.95
Routine Service	0.00	1,290.75	1,290.75
State Compliance Testing	0.00	11,193.17	11,193.17
<b>Total Amador Water Agency</b>	<b>0.00</b>	<b>12,289.50</b>	<b>12,289.50</b>
<b>Electricity - Water</b>	<b>0.00</b>	<b>2,632.21</b>	<b>2,632.21</b>
Parts/Supplies	0.00	437.27	437.27
Repair/Maintenance	0.00	-1,729.95	-1,729.95
SCADA Service	0.00	300.00	300.00
Vehicle	0.00	543.28	543.28
Water Testing	0.00	60.00	60.00
<b>Total Water/Distribution Expenses</b>	<b>0.00</b>	<b>14,532.31</b>	<b>14,532.31</b>
<b>64900 - Office Expenses</b>			
Equipment	104.50	104.50	209.00
Maintenance/Improvements	25.00	25.00	50.00
Postage/Shipping	9.20	9.20	18.40
Software	80.66	80.68	161.34
Website Service	31.50	31.50	63.00
<b>Total 64900 - Office Expenses</b>	<b>250.86</b>	<b>250.88</b>	<b>501.74</b>
<b>66700 - Professional Fees</b>			
Security Service/Maintenance	31.05	31.05	62.10
<b>Total 66700 - Professional Fees</b>	<b>31.05</b>	<b>31.05</b>	<b>62.10</b>
<b>68600 - Utilities</b>			
Disposal	133.49	133.50	266.99
Electricity - Street Lights	67.46	67.47	134.93
68100 - Telephones - Office	58.38	58.40	116.78
<b>Total 68600 - Utilities</b>	<b>259.33</b>	<b>259.37</b>	<b>518.70</b>
<b>Total Expense</b>	<b>35,380.39</b>	<b>18,389.48</b>	<b>53,769.87</b>
<b>Net Ordinary Income</b>	<b>-11,377.52</b>	<b>4,541.53</b>	<b>-6,835.99</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Wireless Site Lease	250.00	250.00	500.00
<b>Total Other Income</b>	<b>250.00</b>	<b>250.00</b>	<b>500.00</b>
<b>Other Expense</b>			
Distribution Project	0.00	-197.00	-197.00
Monitor Wells - Sewer	1,479.00	0.00	1,479.00
<b>Total Other Expense</b>	<b>1,479.00</b>	<b>-197.00</b>	<b>1,282.00</b>
<b>Net Other Income</b>	<b>-1,229.00</b>	<b>447.00</b>	<b>-782.00</b>
<b>Net Income</b>	<b>-12,606.52</b>	<b>4,988.53</b>	<b>-7,617.99</b>

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**River Pines Public Utility District**  
**Account QuickReport-Board Meetings**  
 As of April 30, 2024

Type	Date	Num	Name	Memo	Amount
<b>Bank Accounts</b>					
<b>EI Dorado Checking</b>					
Check	04/03/2024		Mission IT Solutions	Camera Service	-62.10
Check	04/03/2024		Google Services		-116.35
Check	04/03/2024		RingCentral		-58.39
Check	04/03/2024		PG&E - Sewer	8721806002-5	-5,820.60
Check	04/03/2024		PG&E - Water 2	2458584137-2	-2,043.42
Check	04/03/2024		PG&E - Water	3357284549-4	-588.79
Check	04/03/2024		PG&E - Street Lights	7368064062-7	-134.93
Check	04/03/2024		Leslie Garrett	Office Manager	-1,100.93
Check	04/03/2024		Candi Bingham		-1,907.34
Check	04/03/2024		Eldorado Savings Bank		-11.00
Deposit	04/03/2024			Deposit	63.64
Deposit	04/04/2024			Deposit	650.80
Deposit	04/04/2024			Deposit	490.56
Deposit	04/05/2024			Deposit	154.89
Deposit	04/08/2024			Deposit	103.41
Deposit	04/09/2024			Deposit	477.71
Deposit	04/09/2024			Deposit	353.02
Deposit	04/09/2024			Deposit	147.47
Check	04/10/2024		Adobe PDF		-19.99
Deposit	04/10/2024			Deposit	1,111.35
Deposit	04/11/2024			Deposit	22,132.96
Check	04/11/2024		USPS		-18.40
Deposit	04/11/2024			Deposit	822.09
Check	04/12/2024		Central Valley Salinity Coal...	Saliinty State Yearly Fee	-178.23
Deposit	04/12/2024			Deposit	866.52
Check	04/15/2024		AT&T - Sewer	209 245-3984 701 9	-113.72
Deposit	04/15/2024			Deposit	1,124.56
Deposit	04/16/2024			Deposit	607.95
Deposit	04/16/2024			Deposit	163.15
Deposit	04/16/2024			Deposit	308.00
Bill Pmt -Check	04/17/2024	14304	Amador Water Agency	30018	-23,393.74
Bill Pmt -Check	04/17/2024	14305	Anita Ebbinghausen	Wage - April 2024	-75.00
Bill Pmt -Check	04/17/2024	14306	Brent Stewart, P.E.	Monitoring	-1,000.00
Bill Pmt -Check	04/17/2024	14307	California Bank & Trust	1030264749	-890.00
Bill Pmt -Check	04/17/2024	14308	california Laboratory Services		-1,757.00
Bill Pmt -Check	04/17/2024	14309	Database Systems Corp.		-25.00
Bill Pmt -Check	04/17/2024	14310	Dustin Myer	Weed Wacking	-50.00
Bill Pmt -Check	04/17/2024	14311	Eric Rewitzer'	Wage - April 2024	-75.00
Bill Pmt -Check	04/17/2024	14312	John Chapman	Wage - April 2024	-75.00
Bill Pmt -Check	04/17/2024	14313	Karla Christensen	Wage - April 2024	-75.00
Bill Pmt -Check	04/17/2024	14314	Newterra Corporation, Inc	Mixer Payment	-10,000.00
Bill Pmt -Check	04/17/2024	14315	Rocky Raymond	Wage - April 2024	-75.00
Bill Pmt -Check	04/17/2024	14316	Brent Stewart, P.E.	IDCE Programmable Controller	-1,099.00
Bill Pmt -Check	04/17/2024	14317	Gisele L. Wurzburger	Board Clerk - April 2024	-300.00
Check	04/17/2024		Leslie Garrett	Office Manager	-1,030.12
Check	04/17/2024		Candi Bingham		-1,907.34
Deposit	04/17/2024			Deposit	144.71
Deposit	04/18/2024			Deposit	5,835.86
Deposit	04/18/2024			Deposit	1,128.13
Deposit	04/19/2024			Deposit	957.91
Deposit	04/22/2024			Deposit	623.78
Deposit	04/23/2024			Deposit	587.16
Deposit	04/23/2024			Deposit	960.91
Deposit	04/23/2024			Deposit	655.79
Deposit	04/24/2024			Deposit	669.82
Deposit	04/25/2024			Deposit	8,539.15
Deposit	04/25/2024			Deposit	760.37
Check	04/29/2024		RingCentral		-58.39
Deposit	04/29/2024			Deposit	295.42
<b>Total EI Dorado Checking</b>					<b>-3,322.69</b>
<b>Total Bank Accounts</b>					<b>-3,322.69</b>
<b>TOTAL</b>					<b>-3,322.69</b>





## **River Pines Department Report**

April 2024

### **Water Production/Sold**

Well 2:	420,400 gallons	Total Produced:	1,089,400 gallons
Well 3R:	668,600 gallons	Total Sold:	495,181 gallons
Well 6R:	0 gallons	Unaccounted Loss:	54 %

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### **Regulatory Compliance Specialist**

- Monthly water and wastewater reporting
- Worked on and submitted Electronic Annual Report
- Worked on Consumer Confidence Report and submitted for publication

### **Wastewater**

- Routine operation and maintenance
- Influent flow 1,031,100 gallons. Effluent Discharged 676,300 gallons.

### **Water Treatment / Distribution**

- Routine sampling and maintenance

Staff Hours: 55 Water hrs.      45.5 Wastewater hrs.

**Prepared by:** Operations Department Staff

**Reviewed by:** Rick Ferriera, Operations and Engineering Manager



# RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675  
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

## AGENDA ITEM – 8b

### GENERAL MANAGER’S REPORT

**For the Month of April/May 2024**

- 1. Distribution Reimbursement** –of the \$27,851.62 the state approved all but \$294.62. Looking at the invoices sent to the state I cannot tell what they didn’t pay. Check should be coming anytime.
- 2. Government Compensation Report** – completed and submitted for 2023.
- 3. Special District Fiscal Report** – completed and submitted for 2023.

1. Bank Deposits – Office Manager
2. Monthly Billing & Monthly Late Notices - GM
3. Monthly 48 Hour Notices – Office Manager
4. Agenda & Packets – Board Clerk and GM
5. Monitor Office Staff - GM
6. Liens and Releases – GM and Office Manager
7. Utility Demands – Office Manager

## Office Manager Report

**Grass & Weeds Update:** Steve Kammerer has volunteered to spray weeds around the Town Hall and Records Building. He has an industrial sprayer and spray. We used up the spray the PUD bought and had Dustin Meyer use that after he cut the grass around the Town Hall. The PUD had him also cut around Records Building (touch up), Town Center, and the Sand Filter Lot. I have called ACRA, and they are planning on cutting the grass at the park this upcoming week.

**AT&T Update:** We had to renew our analog phone line contract at Slate Creek Lift Station. That amount is \$175. AT&T is trying to convert to a wireless phone line (\$36.99 a month), however there is still discussion on whether it would be able to be used to stay connected during power outages and weather, and the technology be available here in River Pines. We were able to cancel the Well 6R line as that line is not being used and all monitoring is done through Slate Creek.

9d

### Notice of Elective Offices to be Filled and Transmittal of Map and Boundaries

(Residential and Landowner Voting Districts)  
(Elections Code Sections 10509, 10522, 10524)

#### River Pines Public Utility District

(Name of District)

To the Registrar of Voters of El Dorado County,

Notice hereby is given that the elective offices of the district to be filled at the Election on November 5, 2024 are as follows:

**Two Full Terms to Expire 12/06/2024**  
**Currently Held By: (Incumbents)**  
**Anita Ebhinghausen and John Chapman**

Pursuant to Election Code 10522, please submit a current map in either a digital shape file or hard-copy paper map to the Elections Department **NO LATER THAN THURSDAY, JULY 3, 2024.**

The qualifications of a candidate and of an elective officer of the district are as follows: <sup>1</sup>

#### Registered Voter within the District

X The <sup>2</sup> Candidate's Statement is to be paid for by: Candidate District  
(Please circle one)

X There are measures to be voted on: Yes No  
(Please circle one)

Dated April 22, 2024

(Seal of the District)

Gisele Wurmburger  
(District Secretary)

#### INSTRUCTIONS:

<sup>1</sup> The qualifications of a candidate for elective office, and of an elective officer, of a district shall be determined by the principal act of that district. (Elections Code Section 10514) Generally, the qualification for a resident voting district is "resident elector within the district or division thereof, if any," and the qualification for a landowner voting district is "resident and freeholder within the district or division thereof, if any."

<sup>2</sup> **NOTE:** FPPC Regulations Section 18530, effective October 10, 1990, ruled that districts can pay for "production and dissemination of candidates statements" notwithstanding Government Code Section 85300 which forbids use of "public money for promoting candidacies."

**NOTE:** This Notice and Transmittal shall be made at least 125 days before the general district election and shall either be delivered in person or mailed by certified mail in time to reach the Registrar of Voters on the designated date. (Elections Code Sections 10504, 10509, 10522, 10524)

**\* Please return this form to the Elections Dept. \***

9e

RESOLUTION NO. 2024-01

**River Pines Public Utility District**

**Declaring an Election Be Held in its Jurisdiction  
Consolidation with Other Districts  
Requesting Election Services**

WHEREAS, it is the determination of the above-named district that an election be held on November 5, 2024, at which election the issue to be presented to the voters shall be:

**NOMINATION OF CANDIDATES**

No. of Members

To be Elected

2

Term

Full 4 year terms to expire 12/01/2028

BE IT RESOLVED that the Elections Department of El Dorado County is hereby requested to:

1. Consolidate said election with any other election conducted on the same day.
2. Authorize and direct the Registrar of Voters, at District expense, to provide all necessary services, which shall include, **but not be limited to:**

publications, issue nomination documents, ballots, sample ballots, election officers, polling places and canvass.

3. In the event of a tie vote, the winning candidate shall be decided by lot.

PASSED AND ADOPTED on \_\_\_\_\_, 2024 at a regular meeting, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
President

ATTEST: \_\_\_\_\_

Date: \_\_\_\_\_

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**RESOLUTION 2024-02**

**A RESOLUTION OF WATER/SEWER UTILITY DISTRICT FOR RIVER PINES PUBLIC UTILITY DISTRICT CALLING FOR AN ELECTION, REQUESTING CONSOLIDATION OF ITS BOARD OF DIRECTORS WITH THE STATEWIDE PRESIDENTIAL GENERAL ELECTION, FILING A NOTICE OF ELECTION WITH THE REGISTRAR OF VOTERS, SUBMITTING AN INCUMBENT LIST AND TERMS OF OFFICE, REQUIRING THAT A CANDIDATE'S STATEMENTS BE PAID BY THE CANDIDATE, CERTIFYING THE JURISDICTION'S BOUNDARY MAP, DETERMINING A COIN TOSS AS THE TIE-BREAKING METHOD, AUTHORIZING AMADOR COUNTY ELECTIONS DEPARTMENT TO CONDUCT THE ELECTION AND CANVASS THE RETURNS, AND EXPRESSING INTENT TO REIMBURSE AMADOR COUNTY FOR THE ACTUAL COSTS OF THE ELECTION.**

WHEREAS, on May 15, 2024, the water/sewer utility adopted Resolution 2024-02, entitled "A RESOLUTION OF THE WATER/SEWER UTILITY DISTRICT, CALIFORNIA, CALLING A BOARD OF DIRECTORS TO BE HELD ON NOVEMBER 5, 2024 FOR THE PURPOSE OF THE RIVER PINES BOARD"; and

**WHEREAS**, a Notice of Election must be filed with the Amador County Registrar of Voters specifying which offices are to be filled at this election; and

**WHEREAS**, the water/sewer utility boundary map has not changed since the last election held in November 5, 2020; and

**WHEREAS**, Amador County intends to conduct a consolidated election on November 5, 2024; and

**WHEREAS**, the consolidation of elections may serve to reduce election expenses to taxpayers and may increase voter turnout; and

**WHEREAS**, a Candidate's statement, if desired, is to be paid by the Candidate; and

**WHEREAS**, the Amador County Elections Department must be Authorized to conduct the election and to canvass all returns; and

**WHEREAS**, Amador County should be reimbursed for the actual costs of the election; and

**WHEREAS**, a pre-determined tie-breaking method should now be designated to prevent any possible dispute as to the final outcome of the election; **NOW**,

**THEREFORE, BE IT RESOLVED**, that the water/sewer utility district of the River Pines Public Utility District does hereby, (1.) Call for an election to be held to elect two director

seats; (2) Request that its Board of Directors to elect two director seats be Consolidated with the Presidential Election scheduled for November 5, 2024; (3) File it is Notice of Election with the Registrar of Voters specifying the elective offices to be filled; (4) Submit a list of incumbents and terms of offices; (5) Require that a Candidates Statement, if desired, is to be paid by the Candidate; (6) Certify the current boundary map is without change since the last election; (7) Sets a coin-toss as its tie-breaking method for this election with procedures as previously established by water/sewer utility district, Resolution 2024-02 adopted in May 15, 2024; (8) Authorizes County Elections Department to conduct the election and canvass the returns; and (9) Intends to reimburse Amador County for the actual costs of this election.

**PASSED AND ADOPTED** by the water/sewer utility district River Pines Public Utility District at the regular meeting held on the 15<sup>th</sup> day of May 2024, by the following called vote:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**Chair of the Board**

**ATTEST:**

**BY:** \_\_\_\_\_  
**Secretary to the Board**